

**AICA** | ACCOUNTS  
ACADEMY

your  
trusted  
mentor



**Tally**  
Power of Simplicity

**KASE**  
KENYA ACADEMY FOR SKILLS EXCELLENCE

**AICA**  
ARABIAN INSTITUTE OF CERTIFIED ACCOUNTANTS

**elacI**  
EGYPTIAN LEARNING AND CERTIFICATION INSTITUTE

**SAP**

**IAF**  
INTERNATIONAL  
ACCREDITATION FORUM

# AICA | ACCOUNTS ACADEMY

## **Your Gateway to Professional Accounting Excellence.**

AICA is a premier Accounts training institute offering comprehensive and industry-focused accounting training programs. We are dedicated to providing high-quality education and practical skills development to aspiring accountants and finance professionals. Our institute is committed to shaping successful careers by equipping our students with the knowledge, expertise, and practical experience necessary to excel in the dynamic field of accounting.



## WHO WE ARE

AICA Accounts Academy is your trusted destination for professional accounting and finance training. As a leading institute in the field of accounts and finance, we are committed to providing high-quality education, practical skills development, and career-oriented programs to aspiring accountants and finance professionals.

At AICA, we understand the evolving demands of the industry and the importance of staying ahead in the dynamic field of accounting. With a team of experienced faculty members and industry professionals, we strive to offer comprehensive courses that equip our students with the knowledge and skills required to excel in their accounting careers.

Join AICA Accounts Academy today and embark on a rewarding journey towards a successful accounting career. We are committed to providing you with the knowledge, skills, and confidence to thrive in the ever-evolving field of accounting.

Contact us today to learn more about our programs, admission process, and how we can help you achieve your career goals.





### **Certified Professional Accountant Training Programme (CPATP) (Duration: One Month)**

At AICA, we offer a comprehensive Certified Professional Accountant Training Programme (CPATP) that is designed to equip aspiring accountants with the practical knowledge, skills, and credentials needed to excel in the accounting and finance profession. Our programme is tailored to meet the rigorous requirements of industries and high standards set by professional accounting bodies, ensuring that our graduates are well-prepared to pursue a successful career as Accounting Professionals.

### **Course Highlights:**

**Comprehensive Curriculum:** Our CPATP Course covers all key areas of accounting and finance, providing a well-rounded education. Our Training Programme covers all key areas of Financial Accounting including Bookkeeping, Journals, Ledgers, Trial Balance, Profit & Loss Accounts, Balance Sheets, Cash Flow Statements, Bank Reconciliation, Petty Cash Management, GST Accounting, TDS, Income Tax, Tally ERP, Gulf Accounting, Payroll Management, Inventory Management, Banking, Business Reporting, Taxation, Auditing, Business Laws, Regulation, Business Correspondence, Basic Legal Drafting, and Business Environment and other relevant Concepts.





### **Integrated Certified Professional Accountant (ICPA) Training Programme (Duration: Three Months)**

At AICA we are proud to offer an Integrated Certified Professional Accountant Training Programme that combines comprehensive accounting education with practical skills development. Our Integrated programme is designed to provide aspiring accountants with a holistic learning experience, equipping them with the knowledge, expertise, and professional credentials necessary to succeed in the accounting industry.

### **Course Highlights:**

Our Integrated Certified Professional Accountant (ICPA) Training Programme covers all key areas of Financial Accounting including Bookkeeping, Journals, Ledgers, Trial Balance, Profit & Loss Accounts, Balance Sheets, Cash Flow Statements, Bank Reconciliation, Petty Cash Management, GST Accounting, Accounts Payables & Receivables Management, Payroll Management, Inventory Management, TDS, Income Tax, Tally ERP, Gulf Accounting & VAT, Budgeting, Banking, Business Reporting, Taxation, Internal Check & Audit, Vouching, Financial Statement Analysis, Cost Management, Asset Management, Compliance Management, Finance Control, Aging Analysis, Business Laws & Regulation, Business Correspondence, Basic Legal Drafting, Business Environment, SAP FICO, Advanced Microsoft Excel-Accounts & Business Reporting, basics of GAAP, IFRS and other relevant Concepts.





### SAP FICO (Duration: One Month)

SAP has been implemented by most of the world's top companies to integrate their system for efficient and effective management. Our SAP FICO (Financial Accounting and Controlling) course is designed to provide comprehensive training and practical knowledge in the field of SAP finance and controlling modules. Whether you are an accounting professional looking to enhance your skills or a student aspiring to pursue a career in finance and accounting, our SAP FICO course will equip you with the necessary expertise to excel in this domain. One of the most significant advantages of SAP certification is the credibility and recognition it provides. SAP is a globally recognized ERP system utilized by numerous organizations across diverse industries. This validation of my skills has opened doors to exciting career opportunities and increased my value in the job market.

Moreover, SAP certification has deepened my understanding of SAP systems and their integration within organizations. The certification process

entails comprehensive training and examination, which not only tests theoretical knowledge but also emphasizes practical application. Through hands-on exercises and real-world scenarios, you can gain in-depth insights into SAP functionalities, business processes, and best practices. This practical knowledge can enable a candidate to contribute more effectively to SAP implementation projects and deliver value to the organizations I work with.

Additionally, SAP certification has expanded the professional network and facilitated collaboration with experts in the field. SAP offers a vibrant community of certified professionals, where knowledge sharing, forums, and networking opportunities abound. Engaging with this community has been invaluable, as it allows me to stay updated on the latest SAP trends, learn from experienced practitioners, and seek guidance when faced with challenges. The connections and relationships built through SAP certification have not only enriched the learning journey but also opened doors for collaboration and career growth.



### Course Highlights:

**Introduction to SAP and FICO:** Get an overview of SAP and its significance in the business world. Understand the key functionalities and components of the SAP FICO module, including financial accounting, general ledger, accounts payable, accounts receivable, asset accounting, controlling, and more.

Join our SAP FICO course and gain the skills and knowledge necessary to become a proficient SAP finance and controlling professional. Our comprehensive curriculum, practical exercises, certification preparation, and career support will empower you to thrive in the world of SAP FICO.



### Advanced Microsoft Excel-Accounts & Business Reporting Course (Duration: 20 days)

Our Advanced Microsoft Excel-Accounts & Business Reporting Course is specifically designed to cater to the needs of accounting professionals who want to enhance their Excel skills and optimize their productivity in financial analysis, reporting, and data management. This course will equip you with advanced Excel techniques and functionalities that are specifically tailored for accounting and finance tasks.

#### Course Highlights:

**Advanced Formulas and Functions for Accounting:** Learn advanced formulas and functions that are essential for financial analysis and accounting tasks. Explore functions such as VLOOKUP, HLOOKUP, INDEX, MATCH, SUMIFS, COUNTIFS, IFERROR, and more. Understand how to apply these functions in practical accounting scenarios.

**Financial Modeling and Analysis:** Master the art of financial modeling in Excel. Learn techniques to build complex financial models, perform sensitivity analysis, scenario analysis, and forecasting. Gain hands-on experience in analyzing financial statements, calculating financial ratios, and conducting financial feasibility studies.

**Real-world Accounting Scenarios:** Apply your advanced Excel accounting skills to real-world accounting scenarios and case studies. Work on hands-on exercises and projects that simulate actual accounting tasks, allowing you to apply your knowledge and skills in practical situations.

By completing our Advanced Microsoft Excel-Accounts & Business Reporting Course, you will enhance your ability to perform complex financial analysis, streamline accounting processes, and generate accurate financial reports efficiently. Excel proficiency is an essential skill for accounting professionals, and this course will elevate your expertise to excel in your accounting career.





**Faculties:**

Our experienced faculty members deliver in-depth lectures, practical case studies, and hands-on exercises to ensure a thorough understanding of the subject matter. Our faculty members are experienced accounting professionals who possess a deep understanding of the actual industry requirements. They bring their expertise and real-world experience into the classroom, providing practical insights and industry-relevant knowledge. Students benefit from their guidance, mentorship, and support throughout the training programme.

**Comprehensive Curriculum:**

Our Training Programme and its curriculum were developed by a group of professionals comprising of Chartered Accountants, Company Secretaries, Cost Accountants, Advocates, Academicians and industrialists after assessing and learning the industry requirements and standards. Our curriculum covers all key areas of accounting, finance, financial management and business environment providing a well-rounded education and other relevant Concepts.

**Placement Assistance:**

We understand the importance of career development and job placement requirements. Our programme includes career support services such as resume building, interview preparation, and networking opportunities with accounting professionals and firms. We strive to connect our students with potential employers and facilitate their entry into the accounting industry. We have industrial partnerships and associations with many companies in India and abroad.





SI No:	COURSE	DURATION	FEES
1	Certified Professional Accountant Training Programme (CPATP)	1 Month	Rs. 16,500/-
2	Integrated Certified Professional Accountant (ICPA) Training Programme	3 Months	Rs. 46,500/-
3	SAP FICO	1 Month	Rs. 23,600/-
4	Advanced Microsoft Excel-Accounts & Business Reporting Course	20 Days	Rs. 12,000/-





### Scholarships

AICA offers scholarship assistance to deserving candidates based on their academic achievements and extracurricular accomplishments. Our Scholarship Assistance Program aims to connect our students with various scholarship opportunities tailored to their specific course of study. We believe that your passion and dedication to accounting and finance should not be hindered by financial constraints, and we are committed to empowering you to pursue your academic aspirations. The institute encourages students to explore these opportunities to ensure and excel in their pursuit of professional excellence.

**Eligibility:** UG/PG in any discipline with a minimum of 60% of marks.

### AICA Jobs and Placement Cell

AICA's placement cell is the platform to connect talented accounting professionals with top-notch opportunities in the accounts and finance industry. Our job portal is exclusively designed for students and graduates of AICA, ensuring that you have access to tailored job listings that match your skills, expertise, and career aspirations.

At AICA, we are committed to providing comprehensive education and training that equips you with the knowledge and skills necessary to thrive in the dynamic field of accounting. We understand that securing a rewarding job is a crucial step in your professional journey, and our Job portal and Placement Cell are here to support you every step of the way.

With our user-friendly interface and robust search functionality, finding your dream accounting job has never been easier. Whether you're looking for entry-level positions or seeking to advance your career, our job portal offers a wide range of opportunities in various sectors, including accounting, corporate finance, auditing, taxation, and more.

As a student or graduate of AICA, you will have exclusive access to premium job listings from renowned organizations actively seeking accounting professionals. Our dedicated team continuously updates the job portal, ensuring that you have access to the latest opportunities in the industry.





"I enrolled in the accounting course at AICA to enhance my knowledge and skills in accounting. The course was exceptional, covering all aspects of accounting with practical examples and real-life case studies. The professional faculties at AICA were knowledgeable and supportive, providing valuable insights and guidance. Thanks to this course, I gained the confidence to pursue a career in accounting and secured a job as an Accountant shortly after completing the course."

*Mr. Aseef Roshan, Accountant, Muscat, Oman*

"Joining AICA has been a great experience that has enhanced my knowledge, skills, and career prospects in the field of accounting. The faculty at the institute comprised experienced professionals who were not only well-versed in accounting principles but also passionate about imparting their knowledge to students. Their expertise and dedication created a stimulating learning environment that fostered my understanding and love for the subject."

*Mr. Hari Kumar, Accountant, Cochin, Kerala*

"The institute had a dedicated career services team that worked professionally to connect students with reputable employers and assist us throughout the job search process. They provided personalized guidance, valuable resources, and professional development opportunities to enhance our employability. AICA's career services team was highly knowledgeable about the job market and industry trends. They helped us craft well-rounded resumes, tailor our cover letters, and prepare for interviews. Their expertise and insights into the accounting industry were invaluable, as they provided us with the necessary tools and strategies to present ourselves effectively to potential employers."

*Mr. Vishnu Mohan, Accounts Executive, Thrissur, Kerala*

"I highly recommend the accounting course offered by AICA. As someone with no prior accounting background, I was initially hesitant, but the course structure and teaching style were perfectly suited for beginners. The faculties explained complex concepts in a simplified manner and provided ample opportunities for practice and clarification. The course materials and resources were comprehensive and easy to follow. I am now able to navigate financial statements, perform bookkeeping, and understand the fundamentals of financial analysis. This course has opened up new career opportunities for me, and I am grateful for the knowledge gained."

*Mr. Irshad Ibrahim, Accountant, Dubai, UAE*

"I had a great experience with the way of teaching and especially with the individual attention that made the learning easier. The course is absolutely a solution for those who are searching for SAP experience. I highly recommend the SAP FICO course offered by AICA for those who are searching for jobs in high-profile multinational companies."

*Mr. Jaseel, Chartered Accountant, Dubai, UAE*

The faculty and staff were always approachable, providing guidance and support whenever needed. They were invested in our success and went the extra mile to ensure that we received personalized attention and assistance. This support system created a positive learning atmosphere where I felt motivated to excel and grow academically. I highly recommend AICA to anyone aspiring to pursue a rewarding career in the field of finance & accounting.

*Ms. Jessy Varghese, Accountant, Cochin, Kerala*

"The syllabus at AICA was designed to strike a balance between theoretical concepts and practical application. The Institute incorporated case studies, real-world examples, and hands-on projects into the curriculum, allowing us to apply our learning to practical scenarios. This practical approach not only deepened our understanding but also prepared us to tackle the challenges faced in the accounting profession."

*Mr. Sujeesh, Accountant, Malappuram, Kerala*

"When I decided to pursue a career in accounting, despite not having a background in commerce, I was initially apprehensive. However, my experience at AICA Accounts Academy has been truly transformative, and I am grateful for the knowledge and opportunities it has provided me. One aspect that impressed me the most was the institute's practical approach to learning. The curriculum went beyond theoretical knowledge and emphasized real-world application."

*Mr. Mushtaq, Accounts Assistant, Cochin, Kerala*





*Contact us:*

*AICA Accounts Academy is your trusted mentor in your journey towards a successful accounting career.*

*Join us today and unlock your potential in the world of finance and accounting.*

*Contact us to learn more about our programs, admission process, and to schedule a visit to our institute.*



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